

# Bylaws *of* The International College of Chiropractic Neurology

## ARTICLE I

The association shall be called the International College of Chiropractic Neurology, hereinafter referred to as the “College”.

## ARTICLE II Mission

The mission of the College is to support member chiropractic neurologists in the provision of the highest quality neurological care and to advance the science of clinical neurology.

## ARTICLE III Members

**Section 1.** Classification. There shall be the following classes of members:

- A. **Diplomate and fellow members** – Any Board certified chiropractic neurologist or neurology fellow is eligible for membership as a diplomate or fellow based on criteria established by the Board. Members are voted in by the Board based on a credentials verification check. Chiropractic neurologists are eligible for membership if they are:
  - a. Board certified diplomates and fellows with confirmation of a minimum of 300 hours of training in neurology and a current Board certification, or
  - b. Board certified or fellowed by Board of the International College of Chiropractic Neurology.
- B. **Affiliate** - Affiliate members are chiropractic physicians interested in the study of neurology. Affiliate members are non-voting members but may take advantage of all other member benefits.
- C. **Student** - Student members are persons currently enrolled in a chiropractic college who are interested in advancing their training as clinical neurologists. Student members are non-voting members but may take advantage of all other member benefits except for receiving the published journal.

## ARTICLE IV Dues and Finances

Section 1. **Dues** – Dues and fees shall be set annually by the Board.

Section 2. **Finances** – the finances are managed by the Board. The fiscal year shall be the calendar year. Financial reports shall be provided to the membership in the following manner:

- A. Annually in the first quarter of the year following the close of the fiscal year.
- B. At the annual meeting
- C. Within 30 days of a request by 10% of the membership.      \_

## ARTICLE V Board of the College

The Board of the College, hereinafter called the “Board”, shall manage the affairs of the college. All power and authority for the management of the College is vested in the Board.

- A. **Diplomate and Fellow status** – The Board is charged with determining the criteria for awarding diplomas and fellowships. The Board shall then apply the criteria in awarding diplomate and fellowship status to candidates who fulfill the criteria for diplomate and/or fellowship status.

- a. Diplomates shall be acknowledged by the following designation: Diplomate of the International College of Chiropractic Neurology” (DICCN)
  - b. Fellows shall be acknowledged by the following designation: Fellow of the International College of Chiropractic Neurology (FICCN)
- B. Number of Members - The Board shall consist of not more than 12 and not less than 4 diplomate or fellow members. The number of board members shall be set each year by the Board.
- C. Election of the Board - The election of the Board members to fill Board vacancies shall occur each October using electronic voting. Only diplomate and fellow members current on their dues are allowed to vote and to participate in the election process. Elected Board members will assume their responsibilities January 1 following their election. A special election may be called by the Board if the number of Board members falls below the minimum of four (4).
- D. Meetings – Regular meetings of the Board shall be held to properly manage the business of the College.
- E. Terms – Board terms are for three years. Board members may not serve more than two three year terms without rotating off. After a break of one year of Board service, a Board member may be elected to serve again.

#### ARTICLE VI Officers of the Board

Section 1. The Board shall elect officers in an organizational meeting to be held as soon as possible following the election of the Board members. The officers shall assume their offices January 1.

Section 2. Officers shall consist of the following:

- A. President – The president shall chair meetings of the Board. The president shall be the official spokesperson for the College.
- B. Vice President – The vice president shall chair the membership committee and shall be prepared to assume the duties of the president in case the president cannot serve.
- C. Secretary – the secretary shall ensure the records of the college are intact.
- D. Treasurer – the treasurer shall ensure proper financial integrity of the college and shall make financial reports to the membership as required by these bylaws.

Section 3. Officers are elected for a term of one (1) year and may serve for up to 3 consecutive terms. Any officer serving 3 consecutive terms in an office shall be limited from serving another term without a one (1) year hiatus from that office.

#### ARTICLE VI Meetings of the College

- A. Business meetings of the college shall be electronic in nature as to involve all diplomates in the process of governance of the College.
- B. Annual business meeting - The annual meeting of the College shall be in July of each year.
- C. Clinical meetings – clinical meetings may be electronic or in person. No business shall be conducted in a clinical meeting without notice and without involving non-attending members electronically.
- D. Special Meetings – May be called by the president, the majority of the Board or twenty five percent of the Diplomate/Fellow members of the college.

- E. Election of the Board members shall be in October and shall be by electronic ballot. Nominations for board service shall be vetted and recommended by the Nominations committee.
- F. Notice – Sixty (60) days notice shall be made for any meeting where the business of the College is conducted.

#### ARTICLE VIII Committees

- A. Membership committee – the membership committee will be charged with developing the membership of the College. The Vice President shall preside over the Membership committee
- B. Finance Committee – The finance committee shall oversee the finances of the college and shall meet regularly with the treasurer. The treasurer shall chair the finance committee and shall report the financial status of the College at each annual meeting.
- C. Nominations committee – The nominations committee shall vet and nominate persons interested in board service. Only persons nominated by the nominations committee shall be allowed to run for board service. The nominations committee may nominate more than one person for a position on the board.
- D. Special committees may be appointed from time to time and shall have a charge and a term.
- E. Members and chairs of committees are appointed by the president with the advice and consent of the Board.

#### ARTICLE X Dissolution

In the event of the dissolution of the College, the assets shall be liquidated and distributed to \_\_\_\_\_ The Association of Chiropractic Colleges to be used in support of the next Research Agenda Conference (ACCRAC) in accordance with government regulations. No funds shall inure to the benefit of individual members.

#### ARTICLE XI Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of this college in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the College, these bylaws, any special rules of order the association may adopt, and any statutes applicable to this organization that do not authorize the provisions of these bylaws to take precedence.

#### ARTICLE XII Amendment

These bylaws may be amended at any annual or special called meeting of the college by a 2/3 vote of the members present and voting, provided that the amendment has been noticed to the membership in writing at least sixty (60) days prior to the meeting,

#### ARTICLE XIV Severability

If any provision of these Articles and Bylaws shall for any reason be determined to be invalid, the remaining provisions hereof shall not be affected thereby, and shall remain in full force and effect.

ARTICLE XV  
GOVERNANCE

These Bylaws and policies of the College and any disputes involving the College bylaws and policies, shall be governed by the laws of the state of incorporation.